










**DO NOT use this equipment unless you are authorised and have been instructed in its safe use and operation.**



	<p><b>HAZARDS</b></p> <ul style="list-style-type: none"> <li>• Falling objects.</li> <li>• Trapping hazards.</li> <li>• Crushing hazards.</li> <li>• Hair/clothing getting caught in parts.</li> <li>• Trip hazards.</li> <li>• Fluids under high pressure.</li> <li>• Live electrical conductors.</li> </ul>
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PERSONAL PROTECTIVE EQUIPMENT				
	<p>Safety glasses must be worn at all times in work areas.</p>		<p>Long and loose hair must be contained.</p>	 <p>Do not stand or ride on hoist.</p>
	<p>Sturdy footwear must be worn at all times in work areas.</p>		<p>Close fitting/protective clothing must be worn.</p>	 <p>Do not use hoist if faulty.</p>

PRE-OPERATIONAL CHECKS
<ol style="list-style-type: none"> <li>1. The hoist must not be operated unless it has a current certificate of inspection.</li> <li>2. Ensure the work area is clean, tidy and free of obstructions prior to operation to eliminate the risk of slips and trip hazards, i.e. oil, parts, tools, hoses, etc.</li> <li>3. Check that the structure has no anomalies that may indicate damage or deterioration.</li> <li>4. Ensure the vehicle hoist has operating and maintenance instructions permanently located and clearly visible.</li> <li>5. Check pick-up pads and adaptors condition to ensure they are clean, the material and structure is in good condition and not excessively worn or otherwise damaged.</li> <li>6. Operating controls should be tested by activating through the full range of operation.</li> <li>7. The lifting arm locks, load hold and safety mechanisms of the hoist must be checked for operation.</li> <li>8. Accessories should undergo the same inspection as for a hoist.</li> <li>9. Ensure all covers are fitted, secure and functional. Do not operate if covers are missing or faulty.</li> <li>10. Check the capacity of the hoist compared to the weight of the vehicle. If vehicle is too heavy, do not proceed.</li> <li>11. Identify vehicle's correct lifting points.</li> </ol>

OPERATIONAL CHECKS
<ol style="list-style-type: none"> <li>1. Ensure all four pick-up pads contact the correct lifting points of the vehicle.</li> <li>2. Vehicle's centre of gravity must be within the area between pick-up pads and as close to hoist posts as possible.</li> <li>3. Ensure vehicle is securely balanced on hoist at low height before working under the hoist/vehicle.</li> <li>4. Only one person shall operate the hoist at a time.</li> <li>5. Load must be locked except when raising or lowering.</li> <li>6. Ensure the area is clear of personnel and equipment before and during operation.</li> </ol>

POST-OPERATIONAL CHECKS
<ol style="list-style-type: none"> <li>1. Ensure the area is clear of personnel and equipment</li> <li>2. Lower hoist completely to the ground and move lifting arms away from path of the vehicle.</li> </ol>

**NOTE:** This SWP does not necessarily cover all possible hazards associated with this equipment and should be used in conjunction with other references. It is designed as a guide to be used to compliment training and as a reminder to users prior to equipment use.